

**Tiverton Library Services
Board of Trustees Minutes
Town Hall
Apr 4, 2012**

Trustees/Director attending:

**Jim Barret jbnt83@yahoo.com
Barbara Donnelly (chair) donnellb@usnwc.edu
Ann Grealish-Rust (Director) director@tivertonlibrary.org
Lee Hoyer svfram@aol.com
Greg Jones jonesgb@cox.net
Maureen Morrow maureenmorrow@cox.net
Colin Robinson clrobinson13@verizon.net
Jennifer Theroux mtheroux2@cox.net**

Absent:

(none)

Call to order at 7:05pm

Agenda Items

- 1. Approval of Minutes for Previous Meeting.**
 - a. Correction: “foundation received donation of 50,000 for the local history archival room in the new library.”**
 - b. Correction: plans discussed (not underway) for the use of the two**

large signs. The sign at the library site needs to be moved to conform to zoning regulations. Wording will also be modified.

c. Minor typographical errors corrected.

d. Minutes of March 7, 2012 were approved as revised and placed on file.

2. Treasurer's Report

a. Expenses related to gutter theft and car accident moved to insurance reimbursements category. Partial payment received from insurance company. Due to deductible, insurance will not fully cover loss.

b. Maintenance expenses over budget.

c. Donnelly would like report of items potentially over budget for next meeting.

d. Treasurer's report was accepted and placed on file.

3. Union Library Assn. Report.

a. Report presented by Barbara Martin, president of Union Library Association.

b. Minor work performed to maintain appearance.

c. Lease with TLS lapsed 2005. Union would like to renew lease (\$1.00/year). Motion to renew lease for five year by Morrow, second by Hoyer. Motion carries by unanimous vote.

d. Union Library Annual meeting scheduled for May 17th, 2012 at Amicable Church. Annual dues will be collected at that time.

e. Union Library Book Sale will be held at Aug 18-19th, 2012.

4. Friends of TLS

- a. Report presented by Kath Ryan, president of the Friends.**
- b. National library week (Apr 8-14), proclamation will be issued by town.**
- c. Mardy Heenehan is publishing the electronic newsletter. Addition of graphics has enhanced readership.**
- d. Bob Perron, publicity committee will be coordinating media announcements.**
- e. In conjunction with book fair, a walkathon will be held at the high school. Peter Dowling and Mike McNally of the friends will coordinate the event. Organizers expect to raise \$5000 to benefit the building fund. Event to be held June 2nd, 2012.**
- f. The Friends Festival will be held on June 2nd. It is being organized by Ginny Egan. Donations accepted beginning May 1st at Essex and other locations.**
- g. May newsletter will be sent to all registered voters.**
- h. Ryan will be meeting with Karen Cooper to discuss use of “in kind” donations instead of cash from local businesses—businesses are often reluctant to donate cash.**

5. New Building Committee Report

- a. Architects working on revisions to schematic designs based on consultant Kim Cullin’s recommendations. Revisions are due Apr 11th. Hoyer presented project time line; we continue to be on schedule.**

- b. Architects are looking for cost reductions to stay under budget based on current fund raising expectations.**
- c. Morrow volunteered to serve on the ad-hoc public fund raising committee. Additional volunteers are being sought.**

6. Foundation

- a. Donations continue to be received.**
- b. Lois Kane was elected to serve on the foundation.**

7. Director's Report

- a. Materials and sign up sheet for Tiverton "Clean Up Week" at Essex library**
- b. Upcoming programs including:**
 - i. Social media workshop,**
 - ii. Scam protection,**
 - iii. "Project Chick" (as in baby chickens).**
- c. TLS named in "Smart Money Week" brochure issued by Rhode Island Library Association (RILA).**
- d. Re-signed contract with Rhode Island Office of Library and Information Services (OLIS).**
- e. Packets were distributed to Town Council members describing library's relationship to town. Discussion of how to best work with Town Council and Budget Committee was held. Discussion on budget process as well.**

8. Old Business

a. None

9. New Business

a. Bank of America has notified us that they will no longer be managing government funds, including our endowment. Motion by Hoyer to move money to BayCoast Bank (formerly Citizen's Union). Second by Robinson. Passed by unanimous vote.

10. Other Business

a. None

11. Executive Session

a. The Trustees went into executive session at 8:50.

b. The Trustees came out of executive session at 9:15.

Meeting adjourned at 9:15

Next meeting of trustees: May 2, 2012 at Town Hall at 7:00

Respectfully submitted,

Greg Jones